



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY

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SECNAVINST 1001.36

OP-951C1

21 SEP 1989

SECNAV INSTRUCTION 1001.36

From: Secretary of the Navy

Subj: MANAGEMENT OF INDIVIDUAL MOBILIZATION AUGMENTEES (IMAs)

Ref: (a) DOD Directive 1235.11 of 17 Jan 89 (NOTAL)
(b) DOD Directive 1215.6 of 22 Sep 87 (NOTAL)
(c) Memorandum of Understanding (MOU) Between the Selected Service System and the DOD for Support and Assistance During Mobilization, 1 Oct 85 (NOTAL)
(d) Memorandum of Understanding (MOU) Between the DOD and the Federal Emergency Management Agency, 7 Jul 87 (NOTAL)
(e) Title 10, U. S. C.
(f) DOD Directive 1215.7 of 19 Dec 74 (NOTAL)
(g) Title 50, U. S. C.
(h) DOD Directive 5030.45 of 29 Nov 83 (NOTAL)
(i) DOD Directive 1205.17 of 20 Jun 85 (NOTAL)
(j) DOD Directive 7730.54 of 13 May 88 (NOTAL)

Encl: (1) Definitions

1. Purpose. To establish policies and procedures for management of the Department of the Navy IMA programs per reference (a).

2. Applicability. This instruction applies to Navy and Marine Corps Reserve members taking part in approved IMA programs within the Department of Defense, the Navy and approved programs with agencies outside the Department of Defense (DOD).

3. Definitions. Terms used in this instruction are defined in enclosure (1).

4. Policy

a. IMAs are individuals assigned to Reserve component Training and Retirement Category (TRC) B as specified in reference (b).

b. Individual military billets identified as augmenting the active component wartime structure which must be filled on or within the first 10 days of mobilization (M-Day), may be filled with IMA members of the Selected Reserve as long as each of the following requirements are met:

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(1) IMAs must be qualified for and assigned against an authorized military mobilization billet that is time urgent.

(2) IMAs shall not be assigned to units of the Navy and Marine Corps Reserve Force structure.

(3) IMAs shall not be authorized or assigned to vacant peacetime positions normally filled by active DOD component military or civilian personnel.

(4) IMAs shall not be authorized for peacetime augmentation or to resolve peacetime manning shortages other than for Presidential call-up for operational requirements (10 U.S.C. 673b) or Active Duty for Special Work (ADSW).

(5) IMAs must be assigned to billets that require pre-mobilization training in order to execute the wartime function. They will participate in training activities with the organization to which assigned or attached as specified in sub-paragraph (6) below. An equivalent training platform may be substituted if the assigned activity is not available, such as a unit that is deployed or in shipyard overhaul.

(6) IMAs are required to perform a minimum of 12 to 14 days Annual Training (AT) each year, normally with the command to which the member would be mobilized. Inactive Duty Training (IDT) may be required for some programs depending upon the amount of training needed by the IMA to satisfactorily perform mobilization duties.

c. Additional policy guidance for Naval and Marine Corps Reserve IMAs is:

(1) For administrative purposes, IMAs may be formed into IMA detachments or groups for ease of management and training.

(2) IMAs from the Department of the Navy may be assigned to the Selective Service System (SSS) per reference (c) and with the FEMA as defined in reference (d) to fill validated Selected Reserve billets.

(3) IMAs will accrue retirement point credit, 1 for each day of active duty performed, 1 for each IDT drill performed (if any), and 15 gratuitous points annually as a member of the Selected Reserve. Completion of a satisfactory retirement year requires 50 retirement points annually per Section 1332 of reference (e). Unless the IMA member is assigned to an IMA billet requiring at

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least 24 IDT drill periods annually and AT, the member will need additional retirement points to qualify for a satisfactory year for retirement purposes. Reference (f) describes activities for which retirement points may be awarded, such as additional days of active duty, approved correspondence courses, and non-pay additional drills. Non-pay additional drills may only be authorized if there is a validated training requirement.

(4) IMAs shall receive required training, from the gaining command, to acquire and maintain proficiency in the duties of the mobilization billet to which assigned.

(5) Navy and Marine Corps Selected Reservists may be assigned to the Office of the Secretary of Defense, the Joint Staff, and defense agencies as IMAs when, because of the nature of the duties, the Reservist assigned may be required to mobilize and perform AT on an individual basis, and could be required to drill on an irregular schedule that may include weekdays.

(6) Enlisted members and officers assigned to TRC B, as defined in reference (b), who are ordered to an IMA mobilization billet which requires only AT cannot perform IDT pay drills under those orders.

(7) No other IMA regular drill option other than 0, 12, 24 or 48 annual pay drills is available for the Naval or Marine Corps Reserve as defined in this instruction, except for programs approved by the CNO or CMC.

(8) The CNO and CMC will establish IMA military billets and determine criteria, use, training and management procedures consistent with the policies outlined in this instruction.

(9) The CNO and CMC will ensure organizations with high priority mobilization missions are given priority for augmentation by IMAs consistent with the policies of this instruction.

5. Procedures

a. IMAs, as members of the Selected Reserve:

(1) May be ordered involuntarily to active duty in time of war or national emergency when declared by the Congress or the President under Section 672 or 673 of reference (e) respectively.

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(2) May be ordered involuntarily to active duty, prior to M-Day, under the President's 200,000 Selected Reserve call-up authority under Section 673b of reference (e) for 90 days (with a 90-day extension possible).

(3) Are required to report within 24 hours of notification by the operational commander, unless a different reporting time is specified by the Navy or Marine Corps, and to begin functioning without delay, orientation, or post mobilization training.

(4) May be ordered voluntarily to active duty at the discretion of the Secretary of the Navy under Section 672(b) of reference (e).

b. All IMAs shall perform AT either with their mobilization organization or an alternate command which can provide the necessary mobilization training.

c. IMA training detachments formed for administrative or training purposes shall be disestablished when all members assigned to that detachment have been mobilized.

6. IMAs Assigned to Agencies Outside of DOD

a. Selective Service System (SSS). The Director of SSS, upon an MOU with the DOD, and as authorized by Section 460 of reference (g), and an MOU with the Department of the Navy (reference (c)), may augment the SSS with IMAs, as necessary, for mobilization support and assistance at the U.S. national and specified state headquarters of the SSS.

(1) The SSS will reimburse the Department of the Navy for any pay for inactive and active duty training for assigned IMAs.

(2) On mobilization, the SSS will direct IMAs to report to their designated locations to work under the control of the national, regional, or state headquarters.

b. Civil Defense and Continental United States (CONUS) Defense Programs. Federal Liaison Officers, State Liaison Officers, Regional Military Emergency Coordinators (RMEC), and Federal Emergency Management Agency (FEMA) IMAs are approved for participation under reference (b), as follows:

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(1) Federal Liaison Officers, State Liaison Officers, and RMECs function in support of DOD missions and all costs are paid by the Naval Reserve or Marine Corps Reserve, as applicable.

(a) Both the Naval Reserve and the Marine Corps Reserve are authorized to assign one or more Federal Liaison Officers or State Liaison Officers (other than flag or general officer rank) at each FEMA region/national headquarters or each state/territorial area command headquarters.

(b) Both the Naval Reserve and the Marine Corps Reserve are authorized to assign one or more officers (other than flag or general rank) to duties as alternate DOD RMECs, as prescribed by reference (h).

(2) With the approval of the DOD, and per reference (d), IMAs may augment civil defense related activities in direct support of FEMA headquarters and regions, and at state and local civil defense activities.

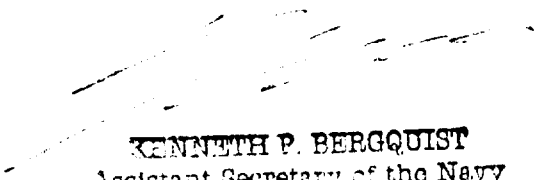
(a) For each individual or program, a separate interagency service support agreement or interagency agreement will be negotiated between the Director of FEMA and the CNO or CMC as appropriate.

(b) FEMA will reimburse the Department of the Navy for any pay for inactive and active duty training for assigned IMAs.

7. Responsibility

a. The CNO and CMC will ensure compliance with this instruction.

b. The CNO and CMC will further ensure procedures exist for maintenance of accurate personnel data on IMAs, per references (i) and (j).


KENNETH P. BERGQUIST
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DEFINITIONS

1. Federal Liaison Officers. Reserve officers serving as IMAs who perform planning and liaison responsibilities between DOD components and Federal regional headquarters, to include interface with the civil sector as directed by DOD components through the military service planning agent.
2. Individual Mobilization Augmentees. Trained individuals of the Selected Reserve, who are preassigned to an active component, DOD agency, SSS, or FEMA organization billet that must be filled on or shortly after M-Day.
3. M-Day. The term used to designate the day on which mobilization is to begin.
4. Qualifying Years Creditable for Retirement Pay. In order for a Reservist to be eligible for retired pay at age 60, the individual must have at least 20 years of service in which the individual receives at least 50 retirement points in a year. The last eight years of qualifying years of service must have been served in a Reserve component. A Reservist's retirement year begins and ends on the anniversary of the date he or she first entered or rejoined a military service, or the date he or she returned from the Inactive Status List to an active status.
5. Regional Military Emergency Coordinators. Reserve officers serving as IMAs, who perform resource claimancy tasks on behalf of their DOD components, and participate in resource management aspects of emergency preparedness and crisis operations under the guidance of DOD Dir 5030.45 of 29 Nov 83.
6. Selected Reserve. That portion of the Ready Reserve consisting of Reservists assigned to units and IMA billets who are required to participate in AT and in most cases IDT periods, Full Time Support (FTS) (USMCR) and Training and Administration of Reserve (TAR) (USNR) personnel. The Selected Reserve also includes persons performing Initial Active Duty for Training (IADT).
7. State Liaison Officers. Reserve officers serving as IMAs, who perform planning and liaison responsibilities between DOD components and State and U.S. Territory Civil Defense or Emergency Service Headquarters, to include interface with the civil sector as directed by the DOD component through the military service planning agent.

Enclosure (1)